Due to COVID-19, the following precautionary measures have been put into effect in the Prospect Tax Collector’s Office.

1) **The Tax Collector’s office is closed to the public.**

2) **The hours for the Tax Collector’s Office have changed to Monday through Thursday, 8:30 a.m. – 3:00 p.m.**

3) **Cash payments will not be accepted until further notice.** If you need a tax release to register or re-register a motor vehicle with DMV, you can obtain an immediate release from this office by placing a money order or certified bank check in the drop box located at the back entrance of the Prospect Town Hall. Contact me by phone at 203-758-4461 during regular business hours to let me know the payment is in the drop box. I will process the payment and release you from DMV within 30 minutes if payment is made during regular business hours. **Note: As of March 20, 2020 the Department of Motor Vehicles – acting on the recent Declaration signed by Governor Ned Lamont – has added vehicle registrations, emissions testing and other items to the 90 day extension period for Connecticut residents with expiring credentials. Eligible DMV credentials that expire between March 10, 2020 and June 8, 2020 are automatically covered by this extension. For more information visit www.ct.gov/dmv.**

4) **Payment methods available for taxpayers:**
   1) Mail a check or money order payable to: Tax Collector, Prospect to 36 Center Street, Prospect, CT 06712. Please contact the office or go online to [www.townofprospect.org](http://www.townofprospect.org) to obtain the correct amount due. Also, please include a phone number or email address where you can be reached if there is an issue with your payment. If you would like a payment receipt returned to you, you MUST include 1) the Remittance Copy of the tax bill AND 2) the Tax Payer’s Copy of the tax bill AND 3) a self-addressed stamped envelope.

   2) Pay online at [www.townofprospect.org](http://www.townofprospect.org). There is a quick link at the bottom left of the homepage to “View/Pay Taxes”. There is a convenience fee charged by the processing company for online payments. ACH check or debit card - $3.95, Credit Card – 3%

   3) Place a check or money order payment in the drop box located at the back entrance of the Prospect Town Hall. NO CASH PAYMENTS WILL BE ACCEPTED. Please contact the office or go online to [www.townofprospect.org](http://www.townofprospect.org) to obtain the correct amount due. Also, please include a phone number or email address where you can be reached if there is an issue with your payment. If you would like a payment receipt returned to you, you MUST include 1) the Remittance Copy of the tax bill AND 2) the Tax Payer’s Copy of the tax bill AND 3) a self-addressed stamped envelope.

If you have any questions or concerns regarding your tax payments, feel free to contact me at 203-758-4461 or by email at amburr@townofprospect.org.

Stay Safe!

Anne Marie Burr, CCMC
Tax Collector