

**Emergency Management Advisory Council**  
**Approved Minutes**  
**Thursday, March 24, 2011**  
**(North West Public Safety C-Med 911 Communications Center- Prospect)**

**Members Present: (Regular Members):** Richard Mortensen, Mike Miele,  
Rob Morin, Bill McCasland,  
**(Alternate Members):** Liz Normand

**Members Absent:** Larry Fitzgerald, Mark Casey

**Guests in Attendance:** CERT: Joe Conti, Alaine Morin

**Call to Order:**

- The meeting was **called to order** with the pledge of allegiance **at 7:10 PM.**

**Approval of Minutes:**

- Brief review February minutes. Bill McCasland made a **Motion** to accept the February 24th, 2011 Emergency Management minutes. Mike Miele **seconded** the Motion. All in favor. None opposed. **Motion carried.**

**Report by Mayor/ EMD:** Not present.

**Old Business/ New Business:**

- **CERT:** The council would like to arrange a meet-and-greet with the Bethany and Orange CERT teams. Orange was involved in the search for the missing teenage girl that occurred recently. The council would like to look into having a CERT training exercise during the summer, focusing on search and rescue. The council would like to look into offering students at Woodland Regional High School the opportunity to sign up for the CERT training course.

- **Shelters/ SART:** Bill mentioned that at a radio club meeting he spoke to one of the members (who is the dog warden for Waterbury, among other positions) and he mentioned that one idea regarding the care of pets during an event is to have a tractor trailer brought in—or more than one—if needed and available). The idea is that people would be expected to bring their own food, crates, etc. for their pets. Dick mentioned that the SART truck is sort of the same basic idea. There are two available for each region; but the council should keep in mind that SART will be dispatched to the highest priority in the case of a mass event.

- Members who are trained for SART may also be deployed to another area to assist in the case of an event.

- Dick mentioned that he is making a list of who to call and their contact information for the council (etc.) to have on hand. He mentioned that the majority of the time contact will be made through Region 5, but the list is a good thing to have.

- Dick showed the council one of the disposable blankets that has come in for the shelters. The blankets were of no cost to the council they were purchased with Region 5

DEMAS funds. They do not include other basic supplies as originally suspected in an early meeting. Pillows will not be provided at shelters. There are 150 cots in the shelters.

- Liz Normand mentioned that it would be a good idea to measure out a grid at each of the shelters (the fire house and senior center, as well as the town hall which is available also; but not as an overnight shelter) to get an idea of how many people they can actually hold. Dick mentioned that that may be another possibility to have the CERT team do in an exercise.

- **Tabletop exercise:** There was brief mention of the tabletop exercise that is being planned for September. (See February minutes).

- Dick made mention of a tabletop exercise that may occur locally around the month of April. It will relate to an event in which the mix-master collapsed. The focus would be directing traffic (etc.) and go through the whole scenario.

**Any Other Business/ Points of Interest:**

- Liz mentioned that the carnival will be taking place September 17<sup>th</sup>, 18<sup>th</sup>, and 19<sup>th</sup> this year. CERT will be able to use the event to provide information and recruit new people to take the CERT training course.

- Registration for the CODE RED notification system will also be available at the carnival.

- Liz also made mention that she will be attending the tenth anniversary event that will be occurring this year in memory of the September 11<sup>th</sup> attack. It will take place at ground zero. New York City will be closing down for the day. There will be a conference held on lessons learned, and she will be able to bring back a lot of information.

- Liz also made mention that the new CERT class is not going to have funds available to get shirts, caps, jackets, etc. this year. They will be given the backpack and possibly ID badges, but they will have to wait until a later time to get the other equipment.

- It was mentioned that as of May 14<sup>th</sup> salamander will not be available to make ID badges for the council any more.

**Public Comment:** None.

**Adjournment:**

- A **Motion** was made by Mike Miele to adjourn the meeting. Bill **seconded** the motion. All in favor. None opposed. **Motion carried.** The meeting was **adjourned at 7:55 PM.**

Richard C. Mortensen- Chairman

*Richard C Mortensen*

Lauren M. Anderson- Clerk

*Lauren M Anderson*

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*Lauren M. Anderson*  
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