

Planning & Zoning Commission
Unapproved Minutes
January 4, 2017

Chairman Graveline called the meeting to order at 7:00 p.m. The meeting was recorded.

Members Present: G. Graveline, A. Havican, K. Kemp, D. Santoro and J. Crumb

Alternates Present: Rich Blanc

Absent: G. Ploski

Others Present: Tammy DeLoia, Land Use Inspector

Approval of Minutes: Motion made by J. Crumb, seconded by K. Kemp to approve the minutes of December 7, 2016 as submitted. **Unanimous.**

Correspondence: None

Public Participation: None

New Business:

a. **2017-2018 Budget (7/1/17-6/30/18):** The Commission discussed the upcoming budget. At the suggestion of T. DeLoia, the Commission recommended to let the proposed Budget remain the same as is: Line Item #5600-00 Engineer at \$2,500.00; Line Item #5600-01 Meeting Clerk \$4,800.00; Line Item #5600-02 Supplies \$200.00; Line Item #5600-03 Meetings & Seminars \$450.00 and Line Item #5600-04 Review Plan. Dev. & P Z Reg – .00. The total for the Budget will remain at \$7,950.00. **Motion** made by A. Havican, seconded by D. Santoro to accept as submitted, the proposed Budget of the Planning and Zoning Commission for Fiscal Year 2017-2018 in the amount of \$7,950.00. **Unanimous.**

Old Business: None

Land Use Inspector's Report:

-T. DeLoia commented that Ken Faroni of O & G Industries, 147 Salem Road, Renewal of 2-Year Special Permit had complied and updated the Declaration page and submitted a new Certificate of Insurance.

- An application for a special permit will be coming before the Commission for a Dollar General store to be built at 14 Union City Road, at the intersections of Old School House Road, Union City Road (Rte 68) and Straitsville Road. The applicant is currently working on gathering information for the site plan for entrances on Old School House Road. T. DeLoia suggested to the Commission to review the Gateway Overlay Zone regulations as this will be the first commercial building built in this zone.

- A demolition permit had been pulled for the work to be done at 73 Waterbury Road for the new physician office. T. DeLoia stated that she expected the work to be conducted at a rapid pace as the physicians are hoping to open by April 2017.

J. Crumb questioned if the unregistered vehicles had been removed from 26 Union City Road. T. DeLoia responded that she contacted the property owner by phone and has followed-up with an enforcement letter, but as of today the cars were still on the property.

Chairman Graveline questioned if complaints or new information had been received on the Prospect Gun Club regarding noise suppression (sound blankets, fencing or sound absorption roofing material). T. DeLoia advised that no new information had been received and she will contact Jerry Williams, President of the Prospect Gun Club to seek information on what their next step might be.

Motion made by D. Santoro, seconded by A. Havican to place the Land Use Inspector's verbal report on file. **Unanimous.**

Public Participation: None

Public Hearing: None

Adjournment: **Motion** made by A. Havican, seconded by Ken Kemp to adjourn the meeting. **Unanimous.** The meeting adjourned at 7:45 p.m.

E. Gil Graveline

E. Gil Graveline
Chairman