

**Board of Recreation  
Unapproved Minutes  
June 14, 2017**

The Board of Recreation meeting was called to order by M. Palmerie, Jr. seconded by B. Martin @ 7:02 p.m.

**Board Members Present:** Mike Palmerie, Jr., Brenda Martin and Mary Gluck

**Board Members Absent:** Mary Witham and Dean Accetura

**Also Present:** Christopher Moffo Director of Parks and Recreation

**Guest/Public Participation:**

Tom Laudadio, a public school administrator and social worker appeared before the Board to offer a class in ‘money skills’. T. Laudadio explained that he is not a money manager or investor, but had completed a course through Dr. David Kreuger of Texas which emphasized that each person has their own ‘money story’ based on emotions and behaviors which impacts their quality of life. T. Laudadio stated that he would like to offer the program through the Prospect Parks & Rec Department due to more flexibility with classes. Discussion. Both M. Gluck and B. Martin asked about age of participants; the beginning age would be 18. M. Gluck stated that the class seemed to be more appropriate for Adult Ed. T. Laudadio stated that he has contacted Region 16 Adult Ed Director, Rima McGeehan, the Town of Cheshire and the Town of West Hartford, but has not heard. C. Moffo stated that he would not want to have a duplication of the classes in town. M. Palmerie, Jr. questioned the amount of time needed. T. Laudadio commented approximately 2 sessions. C. Moffo questioned material: smart board, speakers etc and stated that there is no internet access available at this time. T. Laudadio stated that he would like more interaction and engaging with the groups and did not feel materials at this time were necessary. C. Moffo suggested the amount of \$10.00 per person per class for an 8 week class. C. Moffo continued that as the cost increases there may be fewer participants. T. Laudadio advised that this sounded reasonable. M. Palmerie, Jr. commented that a minimum of 15 to 20 participants would be adequate with no fewer than 5 participants. M. Gluck commented that this was not a summer course and the Board would need to further discuss. T. Laudadio stated he appreciated meeting the Board.

**Lighting Bid Opening for Hotchkiss Field Fenced Soccer Field:**

Central Electric & Generators, Cheshire, CT - received: references, license; certificate of insurance; billable breakdown – amount of time allowed - 8 weeks out: Bid Amount \$41,200.00

JT Electric, Waterbury, CT – received: references; license; certificate of insurance; billable breakdown – amount of time allowed - 2 weeks out: Bid Amount \$47,350.75.

**Motion** made by M. Palmerie, Jr., seconded by B. Martin to table the awarding of the bid for the Fenced Soccer Field at Hotchkiss Field. **Unanimous.**

**Approval of Minutes:**

**Motion** made M. Gluck, seconded by M. Palmerie, Jr. to approve the special meeting minutes of 5/17/17. **Unanimous.**

**Correspondence/Payment of Bills:**

Previous bills were paid and reviewed. **Motion** made by B. Martin, seconded by M. Gluck to pay the bills received in the amount of \$14,325.27. **Unanimous.**

**Director's Report Review:**

**Programs:**

A discussion took place on the following:

- Prospect Youth Summer Camp & Pre Teen Travel Camp – Enrollment increasing; other camps offered: Hawks Hoops, The Youth Football Camp, Tennis Lessons, The Extreme Sports Camp and Fencing
- Aidan Music, certified lifeguard instructor, to offer a Certification Course over the summer: the cost for a ten class course would be \$300 to \$350 with certification by the American Red Cross. C. Moffo stated that he would like to offer the class at \$200 per individual. The Board approved the cost of \$200 per individual.
- Mirrors were installed for Dance Class; an extension to the program was made for a short 6 week course beginning in July
- New Session of indoor Cycling has begun. Full enrollment for the 5:30 a.m. class and Senior Classes are filling to capacity
- Pianos – Tuned for a cost of \$270.00; Baby Grand has further repairs to be made with a cost of \$835.00. Discussion. The repairs to the Baby Grand piano have been placed on hold.
- Summer Concert Series to begin 6/28/17, music by Southern Voice
- Women's Volley Ball – ended for the season and will hold a pizza party
- Adult Ed Line Dancing – would like to hold summer practice on Thursday evenings from 7 – 9 p.m. at the Community Center
- Prospect Senior Center – Holding ballroom dance classes on Tuesday mornings at the Community Center
- Fitness Classes FFXP will be coming to an end and Fall courses will soon be scheduled
- Basketball – High School Gym will be ending next Thursday
- Baseball/Softball – The American Legion would like to donate backstops to the bullpen due to several balls being lost. The Board agreed to this donation.
- Woman's Softball League – They will begin by end of month with 5 teams.

**Old Business:**

-Community Center: Due to moisture appearing at different locations to the gym floor, C. Moffo had contacted Mark Capana of NJL construction to discuss adding drainage to the front of the center to help alleviate this problem. M. Capana advised he did not think this drainage would help the situation. C. Moffo had contacted Dave Gugliotti of Gugliotti Associates (original floor quote) who had made suggestions to combat the moisture in the floor. D. Gugliotti advised that he would like to perform a test that would

cost the dept. \$275.00 and would take 3 undisturbed days; C. Moffo is working on a schedule. D. Gugliotti also recommended removing the old flooring and applying a sealer that would penetrate 6 inches into the concrete. Once the sealer is applied, he will apply the flooring without any further issues. D. Gugliotti is currently working on a quote for this work.

-Canfield Replacement Slide: C. Moffo has been in contact with Creative Recreation concerning the 405 degree slide. The sales rep advised that the cost of the shipping would be eliminated if the dept. went with a larger slide; the cost for the larger slide would be \$1,200.00. **Motion** made by M. Palmerie, Jr., seconded by B. Martin to increase the amount to be paid for the 405-degree slide for an additional amount of \$700.00. **Unanimous.**

-Mirrors for dance have been installed

-NE Score board has completed the renovations at Canfield Park. The remotes have been programmed for Softball/or Football. Each program will be responsible for their remotes once received.

-The Basketball Hoop Footings at Hotchkiss Field have been repaired. C. Moffo contacted Hinding Tennis Courts with the Rec Department's concerns. They have assured C. Moffo that due to their name being on the product they will repair the reconstructed areas.

-Lighting Project for fenced field at Hotchkiss: The award of the bid has been placed on hold until references are checked and will be discussed at the next meeting.

#### **New Business:**

-Ed the Treeman has been contacted to remove dead trees at Hotchkiss Field and perform the work as time permits.

-A family donation toward a memorial bench was received to be installed at Hotchkiss Field. To date, the bench has not been ordered.

#### **New Business:**

-Tom Laudadio's program of money skills "A Money Story" has been tabled by the Board until the fall. The Board advised that this was not a summer program and should be reconsidered as an Adult Education program.

-The summer camps are down, but it is not the end of the year yet and calls are continuously coming in

-Spraying for poison ivy will be done at the fields

M. Palmerie, Jr. advised that he had spoken with Mayor Chatfield regarding the wooden guard rails at Hotchkiss for in front of the basketball hoops and for raising the walker's path and to backfill around the basketball Court. M. Palmerie, Jr. asked C. Moffo to contact the Mayor to schedule a meeting date.

Lori Stenson had sent a Thank you for her gift cards. She is hoping to return to the Board in the near future.

**Adjournment:**

**Motion** made by M. Palmerie, Jr. seconded by M. Gluck to adjourn the meeting.  
**Unanimous.** Meeting adjourned @ 8:12 p.m.

*Mike Palmerie, Jr.*