

**Board of Recreation
Unapproved Minutes
August 9, 2017**

The Board of Recreation meeting was called to order by M. Witham, seconded by M. Gluck @ 7:03 p.m. Unanimous.

Board Members Present: Mary Witham, Brenda Martin and Mary Gluck

Board Members Absent: M. Palmerie Jr. and Dean Accetura

Also Present: Christopher Moffo Director of Parks and Recreation

Motion made by M. Witham, seconded by M. Gluck to continue the meeting with Guest/Public Participation. **Unanimous.**

Guest/Public Participation:

Alex and Shelby Sweeney, students at PES, appeared and presented before the Board to recommend creating a “Dog Park” in Town as they have been to several parks, Shelton, Southbury and Cheshire, which the girls displayed with a story board of pictures and they stated that it would be a good way to socialize both pets and their families in their home town. M. Witham asked the girls if they had suggestions for the “Dog Park” as this discussion had been presented previously. The girls’ mother, Allison Sweeney questioned the property on Matthew Street that was previously used for a Soccer Field. M. Witham and C. Moffo advised the land is Water Company property which is not for use or sale due to 9/11. Other suggestions were made of the field in McGrath Park, the Prospect Land Trust property and the field next to the Library. M. Witham advised that more discussion is necessary on this topic.

Eric Levesque, Karate Instructor of Prospect Martial Arts, a Park & Rec program, came before the Board. A discussion was held on additional costs for sparring gear, uniforms and testing; these items are not included in the cost of the class. Board members strongly emphasized that this is a Rec program and they would want to keep the costs down. C. Moffo commented that as a Park & Rec program, the program should be an affordable program with no hidden costs. C. Moffo also advised that he is in the process of creating contracts for all vendors and the Board invited E. Levesque back to review the contract. E. Levesque also commented that he would like the cabinets removed and mirrors installed to the classroom, which C. Moffo advised that he will look into.

Approval of Minutes:

Motion made M. Witham, seconded by M. Gluck to approve the special meeting minutes of 7/19/17. **Unanimous.**

Correspondence/Payment of Bills:

Previous bills were paid and reviewed. **Motion** made by M. Gluck, seconded by B. Martin to pay the bills received in the amount of \$11,788.31. **Unanimous.**

Director's Report Review:

Programs:

Janis Copes, would like to propose a dog obedience training course to be held at the Community Center with a maximum of 4 students, the cost per student per session is \$150.00. Due to the high cost and safety issues the Board asked C. Moffo to call J. Copes to discuss the cost and to consider having an outside venue; Hotchkiss Field or the Basketball Court at the Community Center, etc.

Summer Camp: The enrollment was 85 to over 90 participants per week. C. Moffo would like to improve the camp next year with some new ideas. He is also considering hiring an additional Camp Director. C. Moffo praised Raven Palmerie for her efforts as Camp Director and taking over the lead for the Teen Summer Camp which had much success.

Other Ongoing Camps – Tech Star Minecraft Survival; Coding in Minecraft and Lego Robotics.

Fencing Instructor Sandra Marchant, held a Youth Fencing Camp and will hold a Teen Fencing Camp next week. An Extreme Sports camp will also be held next week by Eric Levesque.

Fall Brochure – to be sent to printer by the middle of next week.

Concerts –3 are left with the final to be held on Wednesday, August 23rd with Summer Time Johnny.

The Ladies Auxillary, Fireman vs Police Department Softball Game to be held at the Town Hall Softball field to avoid conflict with the Junior Hawks playing at home that weekend.

The Prospect Men's Golf League will conclude on Sunday, September 10th with their tournament being played at Fairview Farms in Harwinton.

On August 25th, Asmik Famina and Doug Merriman and the Office of the Mayor will be holding a Kids Music Festival. The Festival will take place on the Green; there are currently 23 participants enrolled. C. Moffo has purchased a banner for this event.

Women's Softball – their season will conclude the last week of August. A season end party will be held on the 30th of August at the VFW. The Board approved C. Moffo's request to purchase pizza and wings for this party.

Youth Football – to hold their 8U and 9U jamboree this weekend; 6 additional port-a-jons will be needed.

Misc:

The pole that is currently handling the power to the Tennis Court and Score Board located at Canfield Park has fallen. This will be an unforeseen additional cost for this year. The Mayor is currently working with the electrician to resolve this issue.

The Board received a draft of the “contract” for vendors, which will be emailed to Mike Palmerie, Jr and Dean Accetura for review at the September Board of Rec meeting.

Old Business:

Lighting Bid for Hotchkiss Field Fenced Soccer Field:

Tabled until September meeting.

New Business:

Contracts

Dog Park – McGrath Park or open field next to Library

Ice Skating Rink at Hotchkiss –Park & Rec will purchase paint to repair the rink. The hope is to use the rink this winter season.

C. Moffo stated that he will be rotating the Soccer and Football fields due to the Public Works Department top dressing the fenced-in Soccer field at Hotchkiss. Board members recommended contacting Superintendent Yamin at Region 16 to request the use of the Soccer Field behind PES.

Adjournment:

Motion made by M. Witham, seconded by B. Martin to adjourn the meeting.

Unanimous. Meeting adjourned @ 8:28 p.m.

Mary Witham

Vice-Chairman