



**WATER POLLUTION CONTROL AUTHORITY
Town Of Prospect, Connecticut**

**UN - APPROVED
MEETING MINUTES
TUESDAY SEPTEMBER 22, 2015**

Members Present: Christopher Wester, Derek Brown and Chuck Witkowski

Members Absent: Carl Montagano and Louis Booth

Chairman Wester called the meeting to order at 6:02 p.m.

Approval of Meeting Minutes: The minutes from August 25, 2015 were reviewed Chairman Wester requests a motion be made for approval. **Motion by D. Brown** to approve the meeting minutes from August 25, 2015, **seconded by C. Witkowski, Unanimous.** Motion Carries

Administrators Report: The Administrator reviewed the attached report. Discussion followed. The Administrator states further discussion regarding the meeting held with the City of Waterbury will occur under New Business. There was no further Discussion. Chairman Wester requests a motion to approve the September report. **Motion C. Witkowski,** to approve the Administrators Report for September 2015, **seconded by D. Brown, Unanimous.** Motion Carries

Correspondence:

- The August 2015 summary of failures and repairs from Chesprocott Health District citing 3 failures and 3 repairs inspected.
- The 2015 Clean Water Fund Memorandum from CT DEEP regarding progress payments on engineering reports funded through the Connecticut Clean Water Fund.
- An invoice from the City of Waterbury for Intermunicipal sewer services provided in fiscal year 2015 in the amount of \$28,177.60.
- The Frontier bill for the Progress Lane station in the amount of \$44.76.

New Business:

Discuss Meeting Held With Waterbury Re: Flow Meters: Chairman Wester states that The Administrator along with D. Brown and himself met with Denis Cuevas and Maurice Fortier of the Waterbury WPC to discuss the possibility of utilizing the Connecticut Water Company readings for billing purposes on any or all of the meters from this point forward. They agreed to use the Connecticut Water Company readings from this point forward for the Pond Place station only. Chairman Wester states that the day-to-day operation of the meter and all

electronic operations can be decommissioned. He continues to state Waterbury would consider the same for Aria but they would most likely not agree to it due to concerns with the design of the piping. As for the Progress Lane meter they wouldn't consider water billing at all because there is sufficient flow running through the meter and a greater opportunity for storm water infiltration. Chairman Wester then goes into a discussion regarding the alternative communication options detailed by the Administrator in her report. It is decided to move forward with the computerized option that will dial into the existing computer automatically once a day. He requests the Administrator contact Paul Santoro and get a detailed quote as well as a timeline of possible installation. He then adds because the WPCA does not own the sewer equipment he feels we have a responsibility to operate and maintain it and feels as though it should belong to the WPCA. He requests the Administrator contact Attorney John Knott to discuss the possibility of getting the sewer equipment for Aria and Progress Lane turned over to the WPCA and to see if it would be advisable to do so. Once contact is made with Attorney Knott he feels we can move forward with implementing the electronic changes.

Old Business:

Sewer Use Billing Status: Chairman Wester states the billing is moving forward as was detailed under the Administrators report.

Sewer Use Account and Capital Improvement Account Reconciliation: There were no updates

Sewer System Permit Applications: There were no new permits to discuss.

Toll Brothers Sewer Construction Update: There was no update received.

Open: There was no discussion

Approve WPCA Clerk for reimbursement: Motion by C. Witkowski to approve reimbursement for WPCA clerk, **seconded by D. Brown, Unanimous.** Motion carries.

Adjournment: Motion by D. Brown to adjourn the meeting at 6:44 p.m., **seconded by C. Witkowski, Unanimous.** Motion carries.

Respectfully Submitted,

Christopher Wester
Chairman